



Job Description

Director of Connections and Family Ministries

Job Function:

The Connections and Family Ministries Director is responsible for fostering relationships and building community within the church, while also overseeing ministries that support families, including children and youth. This role involves creating a welcoming environment for guests and new members, connecting them with church life, and nurturing families' spiritual growth.

Qualifications:

- Strong Christian faith and a heart for discipleship and relational ministry.
- Bachelor's degree in ministry, theology, or related field preferred.
- Experience in church ministry, particularly in family ministries, children, and youth programs.
- Excellent organizational and communication skills.
- Ability to recruit, train, and lead volunteers.
- Proficiency in managing multiple ministries and balancing administrative duties with relational ministry.

Personal Qualities:

- A warm, welcoming personality with a passion for connecting people to the church and community.
- A collaborative, team-oriented leader.
- Strong interpersonal skills, with an ability to relate to people of all ages & backgrounds.
- A desire to engage with families, build community, and strengthen the spiritual life of the church.

Responsibilities:

1. Connections Ministry:

- *Guest Experience:* Develop a comprehensive guest experience strategy, ensuring that visitors and new members are welcomed warmly and guided into deeper involvement in the life of the church.
- *Assimilation Process:* Manage the church's assimilation process, including follow-up with first-time guests and connecting them with small groups, ministry opportunities, and church membership classes.
- *Volunteer Coordination:* Recruit, train, and oversee volunteers for the greeter team, welcome desk, and hospitality ministry.
- *Discovery Classes:* Coordinate church-wide "Discovery" classes for prospective members to explain church theology, mission, and opportunities for involvement.

2. Family Ministries:

- *Children and Youth Programs:* Oversee and develop children and youth ministries, ensuring they align with the church's mission and Wesleyan theology. Provide vision and support for ministry leaders in these areas.
- *Family Support:* Organize and implement resources, classes, and events that help equip parents and families to grow spiritually and navigate life's challenges.
- *Oversee and coordinate women's and men's ministry*
- *Intergenerational Engagement:* Develop programming that encourages interaction between different generations, promoting a culture of mentorship and community within the church.
- Coordinate yearly confirmation ministry together with of pastoral, program, administrative staff and a team of lay leaders.

3. Small Groups and Discipleship:

- *Group Leadership:* Establish and oversee small groups, Bible studies, and discipleship programs. Encourage group participation as a vital part of spiritual growth and connection.
- *Curriculum Development:* Develop or select appropriate curriculum for small groups, family ministries, and children's programs, ensuring sound biblical teaching.

4. Communication and Outreach:

- *Internal Communication:* Work closely with the communications team to ensure the promotion of family and connections ministries through newsletters, social media, and church announcements.
- *Community Engagement:* Collaborate with church leadership to create and support outreach initiatives that build relationships between the church and the local community, particularly with families.

Software/Technology (familiarity with the following programs is a plus):

- Constant Contact (email marketing resource)
- Canva (branding and design website)
- Planning Center (planning and scheduling program)
- Google Suite (Gmail, Google Sheets, Google Docs, Google Calendar, etc.)
- Facebook, Instagram, GroupMe, Remind app, Cognito form builder, etc..

Job Type: Full-time (program staff)

Salary: Based on experience (starting salary range @ \$65,000+)

Benefits:

- Employee bonus program
- Flexible schedule
- Health insurance – individual
- Paid time off
- Retirement pension plan
- Monthly health stipend

Schedule: Sunday – Thursday, Special events